



<b>Job Title:</b>	County Development Officer
<b>Responsible to:</b>	Ulster Camogie Council
<b>Duration of Post:</b>	6 Months with possibility of extension.
<b>Hours of Work:</b>	37.5 Hours per week to include evenings and weekends when required.
<b>Salary Band:</b>	£27,049-£30,700

**Job Purpose:**

We are seeking a highly motivated individual to be responsible for enabling the delivery of County Development Activities. Working closely with Ulster Camogie Growth and Participation Officers, the successful candidate will engage with County Boards in the process of developing tailored Development Plans.

**Main Areas of Responsibility:**

1. Working with Development Team to deliver on the following programmes
  - Club Development and Planning programmes/workshops
  - Club and County Officer Volunteer Training
  - Volunteer Recruitment Support
  - Development and review of Funding Model to assist County Boards affiliated to Ulster Camogie
2. Collaborate with Camogie Association and Ulster GAA to deliver an appropriate Volunteer Development Pathway to members.
3. Promote and deliver the Club Compas programme. Use Club Compas as a resource to keep clubs and Counties up to date with and focused on Policy and Best Practice in the Community and Voluntary Sector. Maintain an up-to-date record of clubs engaging in the programme.
4. Signpost all Units to any potential funding opportunities and provide support and guidance to any club development queries.
5. Provide clubs and Counties with ongoing support with their tailored Development Plans.
6. Participate in Organisational training, staff reviews and appraisals.
7. Knowledge of the Camogie Association and its structures.

**The above list is not exhaustive and may include other reasonable duties as required**

**Essential Criteria:**

- 2 Years relevant professional experience
- A sound working knowledge of the Voluntary Sector
- Experience in supporting the delivery of volunteer work programmes
- Experience in the Sports Development environment
- Competent IT user
- Experience of public engagement work
- Excellent communication skills (verbal, written and presentational), including an ability to speak confidently and compellingly in public to a variety of audiences
- Experience of managing and maintaining internal and external stakeholders
- Ability to organise, plan and deliver events
- Ability to work under pressure and to meet deadlines.
- Ability to work as part of a team
- Ability to work on personal Initiative
- Access to a form of transport to permit the applicant to meet the requirements of the post in full.

**Desirable Criteria:**

- Third level qualification in a relevant subject i.e. Sports Development, Community Development, Physical Education.
- ICGG coaching qualification or equivalent
- Knowledge of the Camogie Association and its structures.

***The above list is not exhaustive and may include other related duties deemed appropriate to the post.***